

City of Vincent
Council Proceedings
Regular Meeting
June 8th, 2020

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed John Fransen, Heath Miller, Donovan Adson, Karen Will present.

Corey Rutherford absent

Public attendees: Trevor King

Motion by Donovan Adson, second by John Fransen to approve the agenda for June 8th, 2020.

Heath Miller, Donovan Adson, John Fransen, Karen Will present.

Corey Rutherford, absent.

All ayes, 0 nays, motion carried.

Water / Sewer Report:

Craig Larson for the month of May 2020. 404.3 thousand gallons were pumped to the tower and .4478 million gallons were pumped to the ponds. Have had a lot of One Calls this last month. The water meter for the fire hydrant is broken, been talking to Brown Supply in Ames. The water salesman has slowed down. There will be some new water / sewer accounts for service. Will be doing some fire hydrant flushing in a week or so. Webster Calhoun is coming out to check the phone line for the lift station. Bemrich was here and said there was no dial tone and they did put some lights down there. The sheep were at the ponds for a while. Things are okay at the ponds and operations are running smooth at the water building and lift station.

New Coop Water Meter ; Fire Hydrant: New Coop has a water meter they attach to the fire hydrant for water usage in the spring/summer. The water meter is broken at this time. They are working on repairing the meter and are not currently using the fire hydrant til the water meter is fixed. Will bill them accordingly to water usage recorded at the water plant and city hall. Will contact the manager to discuss this situation.

Nuisance Abatement: Parcel 0422410009 and 0422417001 – mailing notice to owner for keeping properties mowed.

300 Lawrence – mailing notice to owner for open storage of ‘junk’ in backyard and structure of home. Requesting to make improvements. City Clerk waiting on report from Public Health Officer of property.

Street Closure: Fireman’s Ball cancelled ; no need to send request to the Webster County Engineer’s office requesting road closure.

Park Shelter / Sidewalk Repair: The City Clerk reached out to Russ’s Construction requesting a timeline for beginning both projects and also submitted the City of Vincent sales tax exempt certificate to them. The City Clerk is waiting for a response. The City Clerk will contact them again and request a copy of their certificate of liability insurance and inquire on a projected start date for both projects. The City Clerk will also contact Webster Calhoun in regards to a grant opportunity to help offset the park shelter costs.

City Drainage - Spoke with Scott from Nels Pederson Co for running a tile out to the county dredge ditch on the NE side of town. The grading is not sloped enough to allow for proper drainage to allow for this project. There was concern expressed about a retention pond if it would truly work or not. Council is starting over with options and costs for this issue.

Motion by John Fransen, second by Heath Miller to adopt **RESOLUTION 2020-10**

**A RESOLUTION TO AUTHORIZE THE TRANSFER OF FUNDS FOR THE FISCAL YEAR
2020-2021**

Be it resolved by the Council of the City of Vincent, Iowa:

Section 1. On July 1st the City Clerk is hereby authorized to transfer \$10,082.36 from the Local Option Sales Tax Fund to the General Fund to pay towards the \$150,000 loan for the water filter.

Section 2. On September 1st the City Clerk is hereby authorized to transfer \$10,000.00 from the Local Option Sales Tax Fund to the General Fund to pay towards the \$100,000 loan for the water tower painting.

Section 3. On November 1st the City Clerk is hereby authorized to transfer \$10,703.23 from the Water Utility Fund (\$3,173.54), Sewer Utility Fund(\$3,049.09) and Road Use Tax Fund(\$4,480.60) to the General Fund to pay towards the \$159,237.00 loan for the School Street Addition.

Roll Call Vote:

Ayes: Heath Miller, Donovan Adson, Karen Will, John Fransen

Nays:

Corey Rutherford absent

Passed and approved this 8th day of June, 2020.

Lyn Adson, Mayor

Attest:

Sarah Geisinger, City Clerk

Public Comments:

It was asked if could get estimate for Black Top Services to broom the rock from the tree berm back into the street before the rock settles into the yard area from where they seal coated the streets.

There was concern expressed regarding the water fountain concrete base at the city park, the rebar is sticking out of the ground and someone could potentially fall by tripping on it and also there is unlevel ground around that area as well. The contractor that did the work will be contacted to correct the issues. It was also asked if all contract mowers for the city have liability insurance in case an incident occurs.

It was suggested by a council person that we have a 'WELCOME PACKET' for new residents that move in to town. The City Clerk will present the packet at the next council meeting for review and suggestions.

Approve consent agenda:

Minutes of May 11th, 2020

Bill list(s)

Treasurer's Report

Motion by Donovan Adson, second by Heath Miller to approve the consent agenda.

Heath Miller, Donovan Adson, John Fransen, Karen Will present.

Corey Rutherford absent.

All ayes, 0 Nays; motion carried.

Reports

Streets – The new flag poles and holders were hung up but due to winds some of them broke and fell down. City Clerk inquiring with vendor on warranty policy. The City Clerk received a request to address pot holes in the alley by 104 N 2nd Street. The pot holes were filled in. The residents at 201 South 2nd Street were let known about the city drain tile running along their property needing fixed in the future. The snow plow truck got the snow chains off, battery disconnected and the rear box emptied of gravel.

Parks – Upon discussion and per the Governor's proclamation, council has elected for the city park to be opened to the public. Grass seed was spread in the park.

Waste Management – Nothing to report this month.

Fire – Will be painting fire hydrants soon and the Fireman's Ball is cancelled for June 26, 2020. Got new safety vests, keeping up with PPE gear, fuel pump is out on Unit #3 Tank and have training burn at 160th Street on June 10th at 6:30 PM. Have upcoming golf outing July 19th, 2020.

Community Hall – Upon discussion by council it will remain closed. Will revisit reopening for rentals at the July council meeting.

Mayor – Sent email to City Clerk checking to see about water utility disconnections per IA Utilities Board and Governor Reynolds Proclamation(s). The city clerk did find we can begin normal shut off procedures for water utility if residents / businesses elect to not making arrangements to bring said

account current. Webster County Sheriff's Department made contact in regards to the City's old tornado siren being located. Investigation and report filing are ongoing. Contacted the city attorney in regard to the matter and did give insight on potential action. Spoke with Scott Pederson about drainage, the county ditch to the east would have to be 15 feet deeper to have the correct incline to properly address flow of water. Attended the Emergency Management and E911 Meetings via teleconference. Dylan Hagen is working on getting a large supply of PPE gear and looking into options to store the supply. Assisted council member Adson in taking down the flags on main street. Fielded a call from a resident in regard to backflow coming up in their basement drain. Lift station pumps were not working at the time. Had the city clerk contact Bemrich Electric.

Clerk – Had a building permit submitted for review, inquired about reopening city hall to the public. Will post signs and have CDC guidelines in place. Enrolled in a workshop via zoom on June 23rd, 2020, contacted Russ's Construction for begin date for sidewalk / park shelter repair, contacted Smitty's to begin vegetation control, contacted Julie at Verizon about antenna install, submitted budget amendment, submitted signature page for revised webster county telecommunication board agreement, posted update of city closures, updated water utility application, contacted Bemrich Electric for lift station alarm, contacted Public Health officer for 300 Lawrence Street, contacted street sweep services for estimate, rec'd monies for closure of city FEMA projects, rec'd monies from John Schmalenberger and Family for memorabilia room in city hall, updated nuisance abatement letters, received notice LOST money payments from the state will not be interrupted in the next FY and will be taking June 26 and June 29 off.

Public Comments -

Motion by John Fransen, second by Donovan Adson to adjourn meeting at 7:13 pm.
Heath Miller, Donovan Adson, Karen Will, John Fransen present. Corey Rutherford absent.
All Ayes, 0 Nays; motion carried.

Lyn Adson, Mayor

Sarah Geisinger, City Clerk

Posted: 6/12/2020

General Funds 5-01-2020	457,006.17
May receipts	39,709.59
May disbursements	17,632.04
General Funds 5-31-2020	479,083.72

Community Hall 5-01-2020	-37,976.91
May receipts	526.34
May disbursements	168.40
Community Hall 5-31-2020	-37,618.97

Local Option Sales Tax water and sewer 5-01-2020	14,491.00
May receipts	2,416.44
May disbursements	0.00
Local Option Sales Tax water and sewer 5-31-2020	16,907.44
Local Option Sales Tax parks 5-01-2020	24,793.10
May receipts	0.00
May disbursements	0.00
Local Option Sales Tax parks 5-31-2020	24,793.10
Road Use Tax Funds 5-01-2020	-824.91
May receipts	1,302.21
May disbursements	312.79
Road Use Tax Funds 5-31-2020	164.51
Water Utility Fund 5-01-2020	23,062.55
May receipts	2,849.60
May disbursements	1,825.65
Water Utility Fund 5-31-2020	24,086.50
Sewer Utility Fund 5-01-2020	17,763.69
May receipts	1,339.62
May disbursements	756.44
Sewer Utility Fund 5-31-2020	18,346.87
Storm Utility Fund 5-01-2020	7,127.84
May receipts	222.00
May disbursements	1,380.86
Storm Utility Fund 5-31-2020	5,968.98

CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 - 62,898.03

Total CD's for May 62,898.03

List of disbursements paid for March:

Check No		
“	11822 US Treasury	3371.31

List of Disbursements paid for April:

Check No		
“	11842 Webster County Emergency Management	593.76

List of Disbursements paid for May:

Check No

“	11845 Lyn Adson Payroll (5/1/2020)	184.52
“	11846 Craig Larson Payroll (5/1/2020)	830.87
“	11847 Black Hills Energy	272.67
“	11848 Mid American Energy	302.99
“	11849 Sarah Geisinger Payroll (5/11/2020)	507.72
“	11850 Card Services	117.28
“	11851 Kaleb Adson - VOID	280.00
“	11852 Ag Source	150.75
“	11853 Badger Meter	80.10
“	11854 Gudmonson Service	1115.00
“	11855 John Dencklau (Mowing)	230.00
“	11856 Hawkins Inc	855.35
“	11857 IA League of Cities	25.00
“	11858 Craig Larson (Mileage/ General)	109.05
“	11859 MER Engineering	7064.33
“	11860 Mid American Energy – Streetlights	287.44
“	11861 Kris Miller (Mowing)	160.00
“	11862 Modern Sound Engineering	20.95
“	11863 Nels Pederson Co	6353.66
“	11864 North Central IA Regional Solid Waste Agency	343.20
“	11865 Pederson Sanitation	972.00
“	11866 Webster Calhoun	254.79
“	11867 Katelyn Adson (Mowing)	270.00
“	11869 Menards	306.40
“	11870 Sarah Geisinger Payroll (5/26/2020)	537.69
“	Debit IPERS (Withholding)	423.42
“	Debit ACH Monthly Fee	21.00