

City of Vincent
Council Proceedings
Regular Meeting
February 8th, 2021

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, John Fransen and Donovan Adson present.

Corey Rutherford absent

Public attendees: Angela King, Craig Larson

Motion by John Fransen second by Donovan Adson to approve the agenda for February 8th, 2021.

Heath Miller, John Fransen, Donovan Adson present.

Corey Rutherford absent

All ayes, 0 nays, motion carried.

Water / Sewer Report:

Craig Larson for the month of January 2021. 315.2 thousand gallons were pumped to the tower and .2585 million gallons were pumped to the ponds. The city clerk has been in contact with Badger Meter to upgrade the endpoint communicators. Well Head Protection Plan for the city wells. Need to decide whom to have a contract with to do inspection of the wells. Sanitary Water Survey is coming up. Have some signs to put up when the ground thaws for water source protection area warning. Things are good at the ponds. Maybe want to look into lining some sewer lines. The water plant generator was looked at. The battery is about 5 years old ; may need to replace it.

Vacant Council Seat: Motion by Donovan Adson, second by John Fransen to appoint Brian Mickelson as a city council member due to the untimely passing of council member Karen Will. He will be in the position until December 2023.

Roll Call Vote:

Ayes: Heath Miller, John Fransen, Donovan Adson

Nays: 0

Corey Rutherford absent.

The City Clerk administered the oath of office for Brian Mickelson.

Public Hearing Property Tax Levy FY '21-'22: Mayor Lyn Adson proposed to open the public hearing. Motion by Donovan Adson, second by John Fransen to open the public hearing for the property tax levy at 6:12 pm. There were no comments or questions about the property tax levy presented to the city clerk. The proposed property tax dollars for FY '21 -'22 are at 8.844 tax rate. Mayor Lyn Adson proposed closing the public hearing. Motion by Heath Miller, second by Brian Mickelson to close the public hearing at 6:14 pm for the property tax levy. Donovan Adson, John Fransen, Heath Miller, Brian Mickelson present

Corey Rutherford, absent.

All Ayes, 0 Nays, motion carried.

Motion by John Fransen, second by Brian Mickeson to adopt **RESOLUTION 2021-04**

Approval of FY 2021/2022 Maximum Property Tax Dollars (SF634)

WHEREAS, the City Council of the City of Vincent have considered the proposed FY 2021/2022 city maximum property tax dollars for the affected levy total and

WHEREAS, a notice concerning the proposed city maximum property tax dollars was published as required and posted on the city web site.

WHEREAS, a public hearing concerning the proposed city maximum property tax dollars was held on February 8, 2021 at 6:00 pm.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Vincent that the maximum property tax dollars for the affected tax levies for FY 2021/2022 shall not exceed the following total:

Total maximum levy for affected property tax levies - \$113,881

The Maximum Property Tax dollars requested in the total maximum levy for affected property tax levies for FY 2021/2022 does not represent an increase of greater than 2% from the Maximum Property Tax dollars requested for FY 2020/2021.

Roll Call Vote:

Aye: Heath Miller, Donovan Adson, John Fransen, Brian Mickelson

Nay: 0

Corey Rutherford absent

Passed and approved this 8th day of February, 2021.

Mayor

ATTEST:

City Clerk

Public Comments:

City Budget: There were no questions or comments on the up coming fiscal year budget. The public hearing was set for March 8th at 6:00 pm.

Annexation of Parcel number 0422251009:

Mayor Adson sent McClure Engineering the information needed to survey this parcel so can get the documentation to Winfield Solutions. Mayor Adson contacted McClure to see the progress and was informed we will need to have a contract signed before going forward. Motion by Heath Miller, second by John Fransen to table this discussion for the March 8th, 2021 council meeting.

Donovan Adson, Heath Miller, John Fransen, Brian Mickelson present

Corey Rutherford absent

All ayes, 0 nays ; motion carried.

Nuisance Abatement:

107 N 2nd Street (Methodist Church)

The city mailed a letter to the deed holder of this property. The city has had no response from the letter. When the weather gets warmer the city may decide to hire someone to cover the holes so no animals can enter the building or may start the process of condemning the property.

Corey Rutherford entered the meeting at 6:32 pm.

Storage Closet at City Hall: There is an issue with extra moisture being in the NE storage closet causing mold to develop. The city had the contractor that put on the metal roof come out to look it over and they discovered the roof is fully intact and no leaking. The City Clerk contacted contractors for estimates on repairing the closet damage. After review and consideration of the bids submitted it was decided to award the work to Tony Axtell Construction. Motion by Brian Mickelson, second by Donovan Adson to approve Tony Axtell Construction for the storage closet repairs. Brian Mickelson, John Fransen, Heath Miller, Corey Rutherford, Donovan Adson present. All ayes, 0 nays ; motion carried.

Cellular Endpoints: The City Clerk has been in contact with Badger Meter about upgrading the city cellular endpoints. A study was done and our wireless signal allows for an upgrade. Upon discussion council asked the city clerk to get a more accurate price to replace them all at once versus a few at a time. The city clerk will also inquire about warranty for returning the old endpoints. Will revisit this at the March 8th, 2021 council meeting.

Approve consent agenda:

Minutes of January 11th, 2021

Minutes of January 20th, 2021

Bill list(s)

Treasurer's Report

Motion by Donovan Adson, second by John Fransen to approve the consent agenda.
Heath Miller, John Fransen, Donovan Adson, Brian Mickelson, Corey Rutherford present.
All ayes, 0 Nays; motion carried.

Reports

Streets: There was an issue with snow removal on main street in front of the businesses for off street parking.

Parks: Nothing to report

Waste Management: Tuesday, February 16th, 2021 will have a meeting to finalize the budget, there should be raises put in place for employees and a raise in the tonnage fee at the scale. There is no manager for the recycling or landfill departments. The Mayor received a phone call that the city's last load of recycling had a contaminant found in it.

Fire: Working on a grant for new radios. Have a drive thru dinner scheduled for February 27th, 2021 to help purchase some equipment and purchase a new refrigerator.

Community Hall: Nothing to report

Mayor: Contacted Dan at McClure Engineering regarding annexation per council request, reviewed contact letter sent out regarding property noted and complaint issued to city council, fielded calls on snow removal ; relayed information to Heath and Aaron, fielded call from Steven regarding snow removal questions and went over process required for any change in the assigned position from the council, attended meeting at the Webster County Courthouse for the Webster County Conference Board worked on the budget numbers and will have the public hearing on February 18th , 2021, fielded a call from the NCIRSWA regarding city load of recycling that was not compliant ; had contamination in it, sent out city newsletter, contacted Jimmy Dencklau to blow snowpiles back per request by Heath Miller, attend the meeting for E911 and Emergency Management via Zoom.

Clerk: Mailed a letter to the deed holder of 107 N 2nd Street and 110 Marshall Street, submitted and mailed W2's and 1099's for the 2020 tax season, posted the max levy tax notice, working on the city budget, posted the vacant council position notice, posted the 2021 appointees, sent request to the city credit card company for the approved credit increase, working on the endpoint communicators upgrade, looked into other city website providers, contacted Julie about the estimated timing for the beginning of the antenna install on the water tower, contacted contractors for the NE storage closet repairs at city hall, watched an IDR video for updated changes on W2's and 1099's, watched an HR video provided thru ICAP for new changes in 2021 due to covid.

Public Comments -

Motion by Donovan Adson, second by Corey Rutherford to adjourn the meeting at 7:14 pm.
John Fransen, Donovan Adson, Corey Rutherford, Brian Mickelson, Heath Miller present.
All Ayes, 0 Nays; motion carried.

Mayor

City Clerk

Posted: 2/12/2021

General Funds 1-01-2021	519,050.65
Jan receipts	1,113.32
Jan disbursements	11,434.15
General Funds 1-31-20201	508,729.82
Community Hall 1-01-2021	-37,864.54
Jan receipts	0.22
Jan disbursements	305.72
Community Hall 1-31-2021	-38,170.04

Local Option Sales Tax water and sewer 1-01-2021	16,010.55
Jan receipts	2,476.31
Jan disbursements	0.00
Local Option Sales Tax water and sewer 1-31-2021	18,486.86
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Local Option Sales Tax parks 1-01-2021	20,493.10
Jan receipts	0.00
Jan disbursements	0.00
Local Option Sales Tax parks 1-31-2021	20,493.10
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Road Use Tax Funds 1-01-2021	4,014.65
Jan receipts	1,595.91
Jan disbursements	576.55
Road Use Tax Funds 1-31-2021	5,034.01
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Water Utility Fund 1-01-2021	23,053.98
Jan receipts	1,455.00
Jan disbursements	1,839.69
Water Utility Fund 1-31-2021	22,669.29
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Sewer Utility Fund 1-01-2021	17,094.27
Jan receipts	1,160.68
Jan disbursements	1,015.03
Sewer Utility Fund 1-31-2021	17,239.92
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Storm Utility Fund 1-01-2021	6,624.48
Jan receipts	214.50
Jan disbursements	0.00
Storm Utility Fund 1-31-2021	6,838.98
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CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 – 66,549.67

Total CD's for January	66,549.67
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List of Disbursements paid for December:

Check No		
“	12039 Modern Sound Engineering	20.95
“	12043 IA Rural Water Assoc.	225.00

List of Disbursements paid for January:

Check No		
“	12052 Lyn Adson Payroll (1/1/2021)	184.52
“	12053 Craig Larson Payroll (1/1/2021)	852.46
“	12054 Black Hills Energy	337.16
“	12055 Mid American Energy	323.41
“	12056 Sarah Geisinger Payroll(1/4/2021)	523.85

“	12057 Ag Source	347.25
“	12058 Badger Meter	79.21
“	12059 Bemrich Electric	486.75
“	12060 Eagle Grove Memorial Library	1487.00
“	12062 IA Lead Safety	1400.50
“	12063 Aaron Martin Payroll (1/12/2021)	146.61
“	10264 McClure Engineering	2000.00
“	12065 Mid American Energy(Streetlighting)	289.58
“	12066 Modern Sound Engineering	20.95
“	12067 NCIRSWA	195.75
“	12068 Pederson Sanitation	1628.00
“	12069 US Treasury(Fed Withholding/FICA/Med)	2016.68
“	12070 W&H Cooperative	78.48
“	12071 Webster Calhoun	261.59
“	12073 Sarah Geisinger Payroll (1/18/2021)	544.42
“	Debit IPERS (Withholding)	567.67
“	Debit ACH Monthly Fee	11.10
“	Debit Sales Tax	84.00
“	Debit Water Excise Tax	287.00
“	Debit State Withholding	233.00
“	Petty Cash	6.95