City of Vincent
Council Proceedings
Regular Meeting
November 9th, 2020

Mayor Lyn Adson called the regular council meeting to order at 6:00 pm.

Roll call showed Heath Miller, John Fransen, Donovan Adson and Karen Will present.
Corey Rutherford absent
Public attendees: Trevor King, Craig Larson & Dan Wiedmeier from McClure Engineering

Motion by Donovan Adson second by John Fransen to approve the agenda for November 9th, 2020.
Heath Miller, John Fransen, Donovan Adson and Karen Will present.
Corey Rutherford, absent.
All ayes, O nays, motion carried.

Water / Sewer Report:
Craig Larson for the month of October 2020. 381.7 thousand gallons were pumped to the tower, 16,000 were used to back flush and .2747 million gallons were pumped to the ponds. Had 3 new water utility accounts this month. There may be an issue with a curb stop, not sure if it is a linkage issue or all the way down to the main. The water at the city park is shut off for the winter and the water salesman is winterized. The slow start got replaced for the high service pump. Started draw downs and the ponds look good. Took water samples to Ellsworth for testing, waiting on results. The sheep have been out to the ponds and reminder…….spray for thistles next year as part of vegetation control.

McClure Engineering: Dan Wiedmeier from McClure attended the meeting to discuss with council the agreement presented to the City of Vincent for the stormwater investigation study. Regarding data collection they will need demographic information for the area affected. Will ask the City Clerk and contact MIDAS for help on this. Council members needed clarification on page C-1, Exhibit C section 3 and 5, of the agreement regarding the research part of the study. McClure is requesting access to previous documents pertaining to the drainage study that was done in the past. Dan is needing access to this documentation so can compare the way things are now to what it was back then as the infrastructure on the NE side of town has changed over the years.. This will allow for a more accurate detailed recommendation for the City of Vincent. Dan also requested help from the water superintendent for any maps available to help with gathering the information needed. The hope is that the City of Vincent can be presented with new affordable options for the stormwater. There will be a kick off meeting scheduled for later in the month to begin the stormwater investigation. Motion by John Fransen, second by Karen Will to approve the Stormwater Investigation for the City of Vincent by McClure Engineering as printed.
Donovan Adson, Heath Miller, John Fransen, Karen Will present. Corey Rutherford absent.
All ayes, 0 nays ; motion carried.

Public Comments:
*Trevor King presented to council about semis driving down Brewster Street speeding and cutting the corner to turn at the intersection of N 2nd Street and Lawrence Street. Also, individuals do not stop at the STOP sign located at this intersection. The semis are driving on the edge of his driveway causing it to crack from the weight and they are also driving on the edge of his yard creating tire tracks. Upon discussion, he requested to put up reflectors for winter on either side of his driveway for semi traffic and the city snow plow. There are no ordinances in place preventing residents or businesses to place markers in their respective parking areas or tree berm.

*Heath Miller brought up that a lot of times traffic does not stop at the STOP sign located at the intersection of 1st Street and Marshall Street(by the City Park). The city clerk is looking into a radar speed sign for the City of Vincent to be put there in hopes that it will help with the problem. Also, the Webster County Sheriff's Dept does monitor that intersection when they are able.

City Tree Trimming / Cutting:
The City of Vincent contacted Kvale Tree Trimming Service for a bid to cut and trim trees for residents in town in the tree berm. The city rec'vd a bid and upon review of the bid Kvale will be contacted to come and cut/trim trees.

Annexation:
Parcel number 0422251009, the mayor is waiting for contact information of the owner of this parcel to discuss annexing it into the City of Vincent. Will revisit this next month.

Nuisance Abatement:
No properties to report this month.

City Employee Handbook;
The last revision was in 2018. It is good practice to review the employee handbook often per city insurance recommendation. Upon review and discussion everything is current and looks good. No action or change at this time.

Pederson Sanitation:
The City Clerk received a new garbage contract for the City of Vincent. Upon review and discussion it was voted to approve the contract as printed. Motion by Donovan Adson, second by Heath Miller to approve the Pederson Sanitation Garbage Contract as printed for 3 years.
Roll Call Vote:
Ayes: Donovan Adson, Heath Miller, John Fransen, Karen Will
Nays: 0 ; motion carried
Absent: Corey Rutherford

Approve consent agenda:
Minutes of October 12th, 2020
Bill list(s)
Treasurer's Report

Motion by Heath Miller, second by John Fransen to approve the consent agenda
Heath Miller, John Fransen, Donovan Adson, Karen Will present. Corey Rutherford absent.
All ayes, 0 Nays; motion carried.

****Reports****

Streets: Serviced the snow plow truck by putting on tire chains, filled bed with rock, topped off the fuel and put in a new battery. Will be looking into street maintenance next spring around town.

Parks: Things are good at the city park. Water is shut off at the hydrant and water fountain.

Waste Management: Operations Manager has resigned. A full board meeting is scheduled for next spring.

Fire: Purchased marker flags for hydrants in town and working on getting them put up. Fire Chief Heath Miller attended NATA Training and COVID-19 contraction & precautions were discussed.

Community Hall: No rentals this month. The City Clerk created a posting for renters that is posted at the community hall. The City Clerk also contacted Hawkeye Cleaning Service for sanitizing and has the paperwork and protocols in place for renters.

Mayor: Contacted Kvale Tree Service, drove around town showing Kvale Tree Service what trees in town need trimmed / Cut down. Contacted McClure Engineering regarding the Stormwater Investigation Contract, fielded a call from Frank at New Coop about the UAN Tank. He was calling to make aware they were cleaning out the tank so the odor may be worse til the clean up is completed. Spoke with Tony Martin in regard to contact information for Winfield Solutions Main Office and contacted Nels Pederson in regard to a water shut off valve that needs repaired / replaced.

Clerk: Submitted the 2019 AFR, contacted Pederson Sanitation about the City of Vincent garbage contract information, created the posting for community hall, contacted Hawkeye Cleaning for sanitizing the community hall, attended the 2020 IMFOA Fall Conference, mailed the owner of 300 Lawrence St the information for current amount of utility billing, public health dept letter, list of exterior fixes needed & nuisance abatement costs. Obtained the certificate of liability insurance from Hawkeye Cleaning, completed and submitted the SOAT form for ICAP Insurance from our 2020 Risk Assessment visit. Posted the update for open burning in Webster County, MIDAS Council of Governments is changing their name to Pathfinders Strategic Partners, will be meeting later this month with Aaron from IRWA in regards to completing the Source Water Protection Plan, will be attending the live virtual budget workshop this month.

Public Comments - Donovan Adson wanted to make the public aware of coyotes being around a lot more, be cautious while driving.

Motion by John Fransen, second by Donovan Adson to adjourn meeting at 7:23 pm.
John Fransen, Donovan Adson and Heath Miller, Karen Will present. Corey Rutherford absent.
All Ayes, 0 Nays; motion carried.

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Mayor

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City Clerk

Posted: 11/13/2020

General Funds 10-01-2020	474,071.59
Oct receipts	48,359.41
Oct disbursements	5,422.30
General Funds 10-31-2020	517,008.70
Community Hall 10-01-2020	-38,343.86
Oct receipts	921.57
Oct disbursements	166.82
Community Hall 10-31-2020	-37,589.11
Local Option Sales Tax water and sewer 10-01-2020	6,525.06
Oct receipts	2,433.56
Oct disbursements	0.00
Local Option Sales Tax water and sewer 10-31-2020	8,958.62
Local Option Sales Tax parks 10-01-2020	20,493.10
Oct receipts	0.00
Oct disbursements	0.00
Local Option Sales Tax parks 10-31-2020	20,493.10
Road Use Tax Funds 10-01-2020	5,017.16
Oct receipts	1,193.03
Oct disbursements	297.06
Road Use Tax Funds 10-31-2020	5,913.13
Water Utility Fund 10-01-2020	27,900.02
Oct receipts	2,116.66
Oct disbursements	1,912.00
Water Utility Fund 10-31-2020	28,104.68
Sewer Utility Fund 10-01-2020	18,630.49
Oct receipts	1,675.14
Oct disbursements	971.02
Sewer Utility Fund 10-31-2020	19,334.61
Storm Utility Fund 10-01-2020	5,917.98
Oct receipts	261.00
Oct disbursements	0.00
Storm Utility Fund 10-31-2020	6,178.98

CD's

3547386 Purchase Date 12/11/2013 1.91% interest Maturity Date 12/12/2022 - 62,898.03

Total CD's for October	62,898.03

List of Disbursements paid for September:

Check No		
“	11963 Kaleb Adson (Mowing)	280.00
“	11973 Oaks Garden Spot	1102.95

List of Disbursements paid for October:

Check No		
“	11978 Lyn Adson Payroll (10/1/2020)	184.52
“	11979 Craig Larson Payroll (10/1/2020)	852.46
“	11980 Black Hills Energy	99.65
“	11981 Mid American Energy	418.04
“	11982 Sarah Geisinger Payroll (10/12/2020)	523.85
“	11984 Katelyn Adson (Mowing)	190.00
“	11985 Lyn Adson – Mileage	17.25
“	11986 Ag Source	37.00
“	11987 Badger Meter	83.66
“	11988 John Dencklau (Mowing)	115.00
“	11989 Hawkins Inc	104.50
“	11991 Mid American Energy – Streetlights	288.45
“	11992 Kris Miller (Mowing)	180.00
“	11993 Modern Sound Engineering	20.95
“	11994 Pederson Sanitation	964.00
“	11995 Smitty’s Lawn & Landscape	149.95
“	11996 US Treasury	2008.63
“	11997 Webster Calhoun	258.94
“	11998 IA League of Cities	50.00
“	11999 Sarah Geisinger Payroll (10/26/2020)	601.34
“	Debit State Withholding	257.00
“	Debit IPERS (Withholding)	440.91
“	Debit ACH Monthly Fee	11.10
“	Debit Water Excise Tax	485.00
“	Debit Sales Tax	52.00